

**REGULAR SCHOOL BOARD MEETING
CENTRAL BUCKS SCHOOL DISTRICT**

March 25, 2014

The Central Bucks Board of School Directors held its meeting on Tuesday, March 25, 2014 in the Board Room of the Educational Services Center with President Paul Faulkner presiding. The meeting was called to order by President Faulkner at 7:30 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Paul Faulkner, President; Stephen Corr, Vice President; James Duffy, John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvius, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

ALSO PRESENT

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

President Faulkner announced that the Board met in Executive Session prior to this meeting to discuss pending litigation.

APPROVAL OF MINUTES

Motion by Jerel Wohl, supported by Stephen Corr, to approve the minutes of the March 11, 2014 school board meeting.

Motion Approved 8-0-1. (Kelly Unger)

PUBLIC COMMENT

There was no Public Comment.

SUPERINTENDENT'S REPORT

Lenape Middle School History Corps Club

Mr. Matt Fash, Social Studies teacher at Lenape Middle School, spoke about the Lenape History Corps Club which consists of twenty 7th, 8th, and 9th grade students. Mr. Fash explained that the club is dedicated to interviewing our Veterans and members of the community to archive and preserve their stories for future generations. Board members viewed a documentary produced, narrated, and directed by student members of the club. Lenape has applied and is one of the two pilot programs in the nation to become involved in a national effort by the US Navy Memorial and Library of Congress to promote student involvement in interviewing veterans. Recently, the club had the opportunity to attend the pre-commissioning of the USS Somerset, dedicated to the heroes of Flight 93, and interview Captain Thomas Dearborn.

SCHOOL BOARD REPORTS

The Curriculum, Finance, Human Resources, Operations, IU Board, and MBIT Committee minutes were noted and are Attachment A for informational purposes. Mrs. Unger reported on new course offerings at MBIT and recent CB South and CB West student achievement. Mr. Tomlinson commented on a recent newspaper article about the Resource Officer based at CB

South and how successful the program is. The officer also travels to other Warrington Township schools. This program is paid for and supported by Warrington Township. All Board members would like to see the Resource Officer Program expanded to all municipalities within the district. It was noted that although schools do not have a dedicated officer, the various police departments do show a presence at the schools.

TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS

Motion by Jerel Wohl, supported by Joseph Jagelka, to approve the Treasurer's Report and Summary of Fund Disbursements for the month of February 2014.

General Fund – February 2014	\$ 20, 059,883.31
Capital Fund (net voids)	873,974.86
Food Service (check issued)	<u>31,695.63</u>
TOTAL ALL FUNDS	\$ 20, 965,553.80

Motion Approved 8-0-1. (Geryl McMullin)

RATIFICATION OF INVESTMENTS

Motion by Joseph Jagelka, supported by Jerel Wohl, to approve the Ratification of Investments for the month of February 2014.

Category	Purchase Date	General Fund		Rate	Yield	Bank Name
		Principal	Maturity Date			
PSDLAF	2/7/2014	\$245,000.00	2/5/2016	0.80%	\$3,909.26	Carver Federal Savings Bank
MBS	2/19/2014	\$245,000.00	8/19/2014	0.30%	\$364.48	Banco Popular De PR Hato Rey
MBS	2/20/2014	\$245,000.00	2/22/2016	0.50%	\$2,456.71	Compass Bank Birmingham, AL
Bank CD	2/21/2014	\$247,000.00	8/20/2015	0.60%	\$2,212.85	William Penn Bank
MBS	2/26/2014	\$245,000.00	8/26/2015	0.35%	\$1,282.73	Customers Bank Phoenixville, PA
MBS	2/26/2014	\$245,000.00	8/26/2015	0.35%	\$1,282.73	BBCN Bank Los Angeles, CA
TOTALS		\$1,472,000.00			\$11,508.75	

Motion Approved 9-0.

BUDGETARY TRANSFERS

Motion by Jerel Wohl, supported by Stephen Corr, to approve the budgetary transfers for the 2013-2014 fiscal year.

FROM

1-1100-121-00-17-000-29-76	400,000
1-1100-122-00-00-000-00-76	300,000
1-1100-121-00-50-210-49-76	600,000
1-1100-191-00-17-000-29-76	300,000
1-1100-191-00-40-210-49-76	70,000
1-1200-121-00-17-500-29-76	375,000
1-2120-121-00-17-000-29-76	400,000
1-2240-111-00-00-000-01-76	20,000
1-2240-141-00-10-000-43-74	30,000
1-2250-121-00-17-000-29-76	70,000
1-2260-121-00-50-000-49-76	80,000
1-2270-121-00-00-000-01-76	50,000
1-2292-151-00-00-500-01-76	20,000
1-2360-111-00-17-000-01-70	375,000

1-2340-151-00-00-000-01-76	100,000
1-2400-141-00-17-000-29-76	95,000
1-2450-121-00-00-000-00-76	50,000
1-2450-121-00-00-000-00-76	100,000
1-2600-161-00-00-701-02-76	110,000
1-2600-181-00-00-000-02-75	125,000
1-2600-183-00-00-000-02-75	500,000
1-2700-171-00-00-000-00-81	400,000
1-3300-191-11-00-301-00-73	100,000
1-3300-121-11-00-301-00-73	30,000

TO

1-5240-939-00-00-000-00-70	4,555,000
1-5270-939-00-00-000-00-70	145,000

Transfer expected Payroll Budget Balance to the Transfer to Other Funds Accounts for Debt Service & Health Care

FROM

1-1100-271-00-10-000-11-76	200,000
1-1100-271-00-10-000-12-76	200,000
1-1100-271-00-10-000-13-76	200,000
1-1100-271-00-10-000-14-76	200,000
1-1100-271-00-11-000-15-76	200,000
1-1100-271-00-10-000-16-76	200,000
1-1100-271-00-10-000-17-76	200,000
1-1100-271-00-10-000-18-76	200,000
1-1100-271-00-10-000-19-76	200,000
1-1100-271-00-10-000-20-76	200,000
1-1100-271-00-10-000-21-76	200,000
1-1100-271-00-10-000-22-76	200,000
1-1100-271-00-10-000-23-76	200,000
1-1100-271-00-10-000-24-76	200,000
1-1100-271-00-10-000-25-76	200,000
1-1100-271-00-30-110-31-76	302,000
1-1100-271-00-30-110-32-76	302,000
1-1100-271-00-30-000-33-76	302,000
1-1100-271-00-30-000-34-76	302,000
1-1100-271-00-30-111-35-76	302,000
1-1100-271-00-40-000-41-76	830,000
1-1100-271-00-40-000-42-76	830,000
1-1100-271-00-40-000-43-76	830,000
1-1200-271-00-00-000-00-76	300,000
1-1200-271-00-50-500-49-76	300,000
1-1211-271-00-17-500-29-76	100,000
1-1233-271-00-17-500-29-76	100,000
1-1241-271-00-17-500-29-76	200,000
1-1290-271-00-17-500-29-76	101,000
1-1290-271-00-50-000-49-76	300,000
1-1241-276-00-17-500-29-76	30,000
1-1290-276-00-17-500-29-76	30,000
1-2190-271-00-00-000-01-70	240,000
1-2240-271-00-00-000-01-70	84,000
1-2250-276-00-17-000-20-76	75,000
1-2380-271-00-17-000-12-76	40,000
1-2380-271-00-30-000-31-76	30,000
1-2380-271-00-40-000-41-76	50,000

1-2400-271-00-30-000-49-76	100,000
1-2600-271-00-00-000-02-75	220,000
1-2700-271-00-00-000-01-70	200,000

TO

1-5240-939-00-00-000-00-70	9,500,000
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Transfer expected Fringe Budget Balance to the Transfer to Other Funds Account for Debt Service Reserve

FROM

1-1200-322-00-00-500-00-78	200,000
1-3250-330-00-50-240-49-50	300,000

TO

1-5270-939-00-00-000-00-70	500,000
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Transfer expected Purchased Professional & Technical Service Budget Balance to the Transfer to Other Funds Account for OPEB Reserve

FROM

1-2600-422-00-17-000-12-75	30,000
1-2600-422-00-17-000-13-75	20,000
1-2600-422-00-17-000-14-75	60,000
1-2600-422-00-17-000-15-75	30,000
1-2600-422-00-17-000-16-75	30,000
1-2600-422-00-17-000-17-75	140,000
1-2600-422-00-17-000-18-75	125,000
1-2600-422-00-17-000-21-75	130,000
1-2600-422-00-17-000-22-75	50,000
1-2600-422-00-17-000-23-75	80,000
1-2600-422-00-17-000-24-75	80,000
1-2600-422-00-17-000-25-75	150,000
1-2600-422-00-30-000-31-75	150,000
1-2600-422-00-30-000-34-75	100,000
1-2600-422-00-30-000-35-75	200,000
1-2600-422-00-40-000-41-75	180,000
1-2600-422-00-40-000-42-75	150,000
1-2600-422-00-40-000-43-75	80,000
1-2600-424-00-00-000-00-75	75,000
1-2600-434-00-00-711-00-75	40,000
1-2800-438-00-00-000-00-74	50,000

TO

1-5270-939-00-00-000-00-70	1,950,000
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Transfer expected Purchased Property Service Budget Balance to the Transfer to Other Funds Account for OPEB Reserve

FROM

1-2240-538-00-00-000-00-74	300,000
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TO

1-5270-939-00-00-000-00-70	300,000
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Transfer expected Purchased Services Budget Balance to the Transfer to Other Funds Account for Health Care Reserve

FROM

1-2600-621-00-40-000-41-75	120,000
1-2600-621-00-40-000-42-75	190,000
1-2600-621-00-40-000-43-75	100,000
1-2600-621-00-17-000-17-75	50,000
1-2600-621-00-17-000-21-75	50,000
1-2600-621-00-30-000-31-75	50,000
1-2600-621-00-30-000-32-75	50,000
1-2600-621-00-17-000-12-75	25,000
1-2600-621-00-17-000-13-75	20,000
1-2600-621-00-17-000-16-75	30,000
1-2600-621-00-17-000-18-75	15,000

TO

1-5270-939-00-00-000-00-70	700,000
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Transfer expected Supply Budget Balance to the Transfer to Other Funds Account for Debt Service Reserve

FROM

1-1100-750-00-17-000-29-70	100,000
1-2600-750-00-00-000-00-75	50,000
1-2240-750-00-50-262-49-50	50,000

TO

1-5270-939-00-00-000-00-70	200,000
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Transfer expected Purchased Property Service Budget Balance to the Transfer to Other Funds Account for OPEB Reserve

FROM

1-5100-830-00-00-000-00-70	3,195,000
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TO

1-5230-932-00-00-000-00-70	3,000,000
1-5270-939-00-00-000-00-70	150,000
1-5270-939-00-00-000-00-70	45,000

Transfer expected Debt Service Interest Budget Balance to the Transfer to Other Funds Accounts for Capital Projects, OPEB & Health Care Reserve

Summary of Distribution to Reserve Accounts

Long Term Capital Reserve	\$3,000,000
Debt Service Fund	\$14,055,000
GASB 45 (OPEB)	\$3,500,000
Health Care Trust	<u>\$ 490,000</u>
	\$21,045,000

Motion Approved 9-0.

REIMBURSEMENT OF REAL ESTATE TAXES TO STONINGTON FARMS APARTMENTS (150 COMMONS WAY INVESTORS)

Motion by Stephen Corr, supported by Joseph Jagelka, to approve the negotiated settlement of \$550,000 for a real estate assessment appeal by Stonington Farms Apartments (150 Commons Way Investors).

Motion Approved 9-0.

PURCHASING ITEMS

MUSICAL INSTRUMENTS – ELEMENTARY AND SECONDARY

Motion by John Gamble, supported by Joseph Jagelka, to approve that musical instrument purchase orders be issued to the below suppliers as the lowest, on specification bidders for the item bid, and that the Board approve the photography contract be awarded to Barksdale.

Russo Music	\$ 42,619
Jacobs Music	\$ 59,420
Interstate Music	\$ 8,031
Washington Music	\$ 59,891
Sam Ash Music	\$ 6,577
Taylor Music	<u>\$ 17,941</u>
TOTAL	\$194,479

K-12 SCHOOL PHOTOGRAPHY

The following companies responded for K-12 school photography:

Guresik Studios
C&C Photo Studios
Barksdale (offered the greatest value to school families in the district)
Lifetouch

Motion Approved 9-0.

CONSTRUCTION CONTRACTS, DEVELOPMENT AGREEMENTS, AND DESIGN SERVICES

UNAMI

Motion by Geryl McMullin, supported by Stephen Corr, to approve the following contracts for Unami Middle School.

- Award a contract to Centre Point Construction for general construction at Unami Middle School in the amount of \$311,000.
- Award a contract to Stan-Roch Plumbing, Inc. for plumbing construction at Unami Middle School in the amount of \$50,000.
- Award a contract to Gaudelli Bros., Inc. for mechanical construction at Unami Middle School in the amount of \$665,000.

- Award a contract to Pinnacle Electrical Construction for electrical construction at Unami Middle School in the amount of \$297,500.
- Award a contract to Sargent Enterprise for asbestos abatement at Unami Middle School in the amount of \$37,824.

Motion Approved 9-0.

CB EAST STADIUM

Motion by Stephen Corr, supported by John Gamble, to approve the following contracts for CB East Stadium.

- Award a contract to Applied Landscape Technology for general construction for the CB East Stadium in the amount of \$3,922,877 which includes Alternates G1, G2, & G3. The award of these bids is conditioned upon the receipt by the administration of all permits and approvals from any agencies having jurisdiction over the project, including but not limited to Buckingham Township and the Bucks County Conservation District.
- Award a contract to Stan-Roch Plumbing, Inc. for plumbing construction for the CB East Stadium in the amount of \$99,000 (no alternates). The award of these bids is conditioned upon the receipt by the administration of all permits and approvals from any agencies having jurisdiction over the project, including but not limited to Buckingham Township and the Bucks County Conservation District.
- Award a contract to Air Control Technology for mechanical construction for the CB East Stadium in the amount of \$141,116 (no alternates). The award of these bids is conditioned upon the receipt by the administration of all permits and approvals from any agencies having jurisdiction over the project, including but not limited to Buckingham Township and the Bucks County Conservation District.
- Award a contract to Yates Electrical Service for electrical construction for the CB East Stadium in the amount of \$537,500 which includes Alternate E3. The award of these bids is conditioned upon the receipt by the administration of all permits and approvals from any agencies having jurisdiction over the project, including but not limited to Buckingham Township and the bucks County Conservation District.

Motion Approved 9-0.

TOHICKON

Motion by Stephen Corr, supported by Joseph Jagelka, to approve a contract to PECO to install natural gas service at Tohickon Middle School in the amount of \$0.00.

Motion Approved 9-0.

RESOLUTION IN SUPPORT OF HOUSE BILL 1424

Motion by Jerel Wohl, supported by Joseph Jagelka, to approve the Resolution in support of House Bill 1424 to require instruction in Pennsylvania Schools on the Holocaust, Genocide and Human Rights Violations within a course of study in Social Studies and Language Arts. This Resolution is Attachment B.

Motion Approved 9-0.

SCHOOL BOARD POLICIES FOR FIRST READING

Motion by Stephen Corr, supported by Kelly Unger, to table School Board Policy 113.1 – Discipline of Students with Disabilities, School Board Policy 220 – Student Expression, and School Board Policy 913 – Relations with NonSchool Organizations/Groups/Individuals so that the proposed policies can be posted on the CBSD website for public review.

Motion Approved 9-0.

PERSONNEL ITEMS

Motion by Kelly Unger, supported by Joseph Jagelka, to approve resignations, retirements, and unpaid leaves of absence; appointments, long-term per diem substitute teachers, classification changes, and EDRs.

RESIGNATIONS

Name: Rachel Ginsburg
Position: Special Education Assistant – Central Bucks High School – West
Effective: March 28, 2014

Name: Katherine Kirkpatrick
Position: Mathematics teacher – Unami Middle School
Effective: March 14, 2014

Name: Scott Miller
Position: Transportation Assistant – Transportation
Effective: March 14, 2014

Name: Nicole Quigley
Position: Personal Care Assistant – Central Bucks High School – West
Effective: March 14, 2014

Name: David Rackovan
Position: Director of Athletics – Central Bucks High School – South
Effective: June 30, 2014

RETIREMENTS

Name: Janice Drabyak
Position: Speech Correction – Doyle Elementary School
Effective: June 30, 2014

Name: Patricia Mueller
Position: Special Education Supervisor – Educational Services Center
Effective: July 11, 2014

UNPAID LEAVES OF ABSENCE

Gabrielle Fanelli Special Education teacher – Kutz Elementary School
April 21, 2014 – August 26, 2014

Jillian Von Vital Elementary teacher – Pine Run Elementary School
May 23, 2014 – January 27, 2015

Brittany Wilson Special Education teacher – Kutz Elementary School
May 5, 2014 – August 26, 2014

Jennifer Wisniewski Elementary teacher – Groveland Elementary School
May 1, 2014 – August 26, 2014

APPOINTMENTS

Name: Jayne Boccuzzi
Position: (.7) Floating Staff Nurse – Jamison Elementary School
\$19.07 per hour
Effective: March 17, 2014

Name: Jessica Gordon
Position: Temporary Personal Care Assistant – Groveland Elementary School
\$12.02 per hour
Effective: March 3, 2014

Name: Dawn Greco
Position: Personal Care Assistant – Bridge Valley Elementary School
\$12.52 per hour
Effective: March 17, 2014

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Lauren Anderson
Position: Special Education teacher – Kutz Elementary School
\$19.75 per hour
Effective: April 18, 2014

Name: Benjamin Breish
Position: Chemistry teacher – Central Bucks High School – West
\$19.75 per hour
Effective: March 5, 2014

Name: Malory Dobson
Position: Elementary teacher – Groveland Elementary School
\$19.75 per hour
Effective: March 11, 2014

Name: Amy Moss
 Position: Student Support Counselor – Kutz Elementary School
 \$19.75 per hour
 Effective: April 10, 2014

Name: Theodore Prajzner
 Position: Social Studies teacher – Central Bucks High School – East
 \$19.75 per hour
 Effective: February 28, 2014

Name: Nicole Roche
 Position: Art teacher – Buckingham Elementary School
 \$19.75 per hour
 Effective: February 24, 2014

Name: Lauren Woodson
 Position: Mathematics teacher – Unami Middle School
 \$19.75 per hour
 Effective: March 10, 2014

Name: Kimberly Zajac
 Position: English teacher – Unami Middle School
 \$19.75 per hour
 Effective: March 19, 2014

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Stephen MacCall-Carter	Temporary Custodian Jamison No Change In Salary	Permanent Custodian Unami No Change In Salary	3/3/2014
Sara Ozias	Personal Care Assistant Bridge Valley \$12.52 Per Hour	Educational Assistant Bridge Valley \$13.74 Per Hour	3/18/14

EDRs

<u>Name</u>	<u>School/Position</u>	<u>Units Paid</u>
Sasha Eisenburg	East/Spring Dramatics	17
Michael Grieco	East/Spring Dramatics – Assistant	8
Jason Morehouse	East/Spring Dramatics – Assistant	6
Lynette Yetto	South/Spring Dramatics	12
Joe Stellino	South/Spring Dramatics - Assistant	7
Stu Kesilman	South/Spring Dramatics - Assistant	4
Sarah LeClair	South/Spring Dramatics - Assistant	2

Brian Weiner	West/Spring Dramatics	12
Joseph Ohrt	West/Spring Dramatics - Assistant	7
Leanne Schrier	West/Spring Dramatics - Assistant	3
Neil Delson	West/Spring Dramatics - Assistant	5

Motion Approved 9-0.

Motion by John Gamble, supported by Stephen Corr, to approve terminations.

TERMINATIONS

Name: Kirk Lauro
 Position: Transportation Assistant – Transportation
 Effective: February 28, 2014

Motion Approved 9-0.

STUDENT ITEMS

Motion by Joseph Jagelka, supported by Kelly Unger, to approve the following student trips:

- CB West AP German and German 4 Honors classes to travel to New York on March 26, 2014
- CB South Baseball team to travel to Lebanon, PA on December 28-29, 2014

Motion Approved 9-0.

STAFF CONFERENCES/WORKSHOPS

Motion by Jerel Wohl, supported by Stephen Corr, to approve the following staff to attend the listed conferences/workshops:

Brian Weaver	7/11-12/14	AP Annual Conference	Philadelphia	331
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Motion Approved 9-0.

INFORMATION/DISCUSSION ITEMS

A Sabbatical Leave of Absence was included as an information item to the Board.

There being no further business before the Board, motion by Tyler Tomlinson, supported by John Gamble, to adjourn at 8:32 p.m.

Motion Approved 9-0.

Respectfully submitted,



Sharon L. Reiner
 Board Secretary

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Minutes
January 8, 2014

MEMBERS PRESENT

John Gamble, Chairperson
Kelly Unger, Member
Jerel Wohl, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Jim Duffy Dr. David Weitzel Dr. David Bolton
Joe Jagelka Dr. Nancy Silvius Mr. Richard Kratz
Tyler Tomlinson

COMMITTEE MEMBERS ABSENT

Gerri McMullin, Member

PUBLIC COMMENT

No public comment

APPROVAL OF MINUTES

Curriculum Committee Minutes from November 13, 2013 were approved as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Revised Policy 231—Student Travel—Revisions included 1) addition of regulations on administering medication to students while on a trip and 2) additions of clarifying information for staff members on chaperoning trips not associated or approved by the school district. Mr. Joe Jagelka suggested a change in wording for page 3 from "Board, Superintendent or Principal", to "the school district." Others board members agreed with his change. Mr. John Gamble inquired about the possibility of a homestay program in the middle schools. Dr. Silvius responded that middle school principals have considered this proposal and unanimously agree that this is not a program they can support for the middle school student age level.

Revised Policy 412—Evaluation of Professional Employees and Policy 413—Evaluation of Temporary Professional Employees—Revisions to these policies are required by PDE to reflect alignment with Act 82. The policies include use of the new state evaluation form and rating of teachers in the four domains: distinguished, proficient, needs improvement and failing.

Advanced Math Update—Dr. Weitzel described the procedures for elementary students who are identified as needing an advanced math course not taught in the elementary school and Dr. Silvius described the same for advanced math middle school students when the course needed is not taught in the middle school. Starting September 2014, these students will take an online advanced math course in their home school during the regular math period. Students will have an online certified teacher available Monday thru Friday 7:30 am to 7:30 pm with 1-to-1 instruction via web meeting/chat/phone. Students also have a personal academic coach who supports and guides the student and parent through the online learning process; monitors program, provides regular feedback, and is accessible by phone/email. For the past few years the district has been working with an online course provider, Educere, in several capacities. Educere will provide the advanced math online courses. This procedure is less disruptive the student's schedule/day.

ADJOURNMENT

Minutes submitted by Dr. Nancy Silvius, Assistant Superintendent for Secondary Education and Administrative Liaison to the Curriculum Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Minutes
February 19, 2014

Committee Members Present

Jerel Wohl, Chairperson
Tyler Tomlinson, Member

Other Board Members and Administrators Present

John Gamble

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Dr. Dave Weitzel, Superintendent

Committee Members Absent

Jim Duffy, Member
Joe Jagelka, Member

The Finance Committee meeting was called to order at 7:00 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Three members of the public were present.

APPROVAL OF MINUTES

The January 15, 2014 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

2014-15 Budget Update – The district continues to work on the budget process and will likely present \$500,000 in expenditure reductions in the employee benefit lines to the Board at the next budget presentation on March 11th. Administration is also working on teacher negotiations which will have an impact on the budget process.

The committee reviewed the proposed revenue increases from state subsidies. According to the Governor's initial budget, CBSD will receive \$50,000 more in basic instructional subsidy and \$1.1M in additional subsidy from the new Ready to Learn Block Grant. Looking at state subsidies, these additional revenues are contingent upon the Governor reducing the employer's PSERS retirement contribution which would eliminate about \$170M in expenses at the state level. The Governor also plans on diverting \$225M from the tobacco settlement fund to the PSERS retirement system. This is one-time revenue that would be used to help pay the state's share of the retirement expenses for 2014-15.

The committee asked how this would impact the district budget for 2014-15? In the current year, 2013-14, the district budgeted for a lower retirement contribution (14.7%) instead of the actuarial recommended amount of 16.9% because the Governor recommended lower contributions in his budget address from February 2013. The state legislature did not agree with the Governor's recommendation and held the contribution rate for 2013-14 at 16.9%. Moving forward into 2014-15, if the Governor can't get legislation passed to reduce employer retirement contributions

and save \$170M, it is likely that the proposed extra revenues to school districts will dry up. It was also noted that the projected state revenues for 2014-15 would bring CBSD back on level with state revenues last seen in 2008-09.

Act 1 Tax Reform Retirement and Special Education Real Estate Tax Exceptions – The official calculations were recently opened in the PDE website to enter data for 2014-15. The district would qualify to increase real estate taxes due to retirement costs by \$2.7M or 1.6 mills and special education costs would allow for \$1.3M tax increase or .8 mills. Act 1 tax reform allows for these exceptions because these costs are out of the control of the local school board as they are prescribed by the state legislature. In addition the Act 1 base index of 2.1% would allow for a real estate tax increase of \$4.2M or 2.6 mills for a total increase of 5 mills or \$8.2M. The district has no intension of using these exceptions. They are applied for as part of the normal budget process each year in case state subsidies are cut as they have been in the past years.

Central Bucks Joint School Building Authority – Before the early 1970's, school districts did not have the legal ability to borrow money and own property. School board's appointed district residents to Authority Boards who would then be able to borrow money to build or renovate schools and also make payments on outstanding debt. The School Board funded the Authority Board. The district has been working with the engineer on the East High School stadium project, and found the district has several properties that are still on record with the county as owned by the Central Bucks Joint School Building Authority. To correct the deeds, the solicitor is recommending the Board appoint several residents of the district and reconvene the Authority Board for the purpose of conveying property from the Authority to the school district. Administration recommends placing an agenda item on the school board's next meeting agenda to appoint Authority members with the intention of holding an authority meeting to convey property in the Authority's name to the school district. The committee directed that an agenda item be developed for the Building Authority.

State Reimbursement for 2011 Debt Payoff and Associated Fund Transfer – In 2011, the district defeased approximately \$35M of outstanding debt and restructured some of the outstanding debt. That is, \$35M in bond principal payments was paid off before their due date. This action reduced future principal and interest payments. The reduced principal and interest payments, helped eliminate long term budgeted expenses and helps the district to accommodate higher retirement system payments without major tax increases.

The debt pay off will also save the state of Pennsylvania money over the years as the state will no longer need to provide reimbursement payments to the district for this debt. As a result, \$261,725.87 was received from the state for the district's share of state savings.

Administration recommended that these funds be transferred from the general fund to the technology capital fund to cover future technology expenses. The committee asked about technology initiatives that this money could be used for? Administration is studying the cost of providing wireless internet access in the secondary schools that can accommodate multiple students logging in concurrently. Committee members also suggested administration look at technology items that provide students with opportunity for hands-on learning centered around science, engineering, and math such as 3D printers, greater access to robotics, and design software. The committee also asked what other technology

related initiatives were in the planning process? Dr. Weitzel indicated that he is currently surveying the faculty, Administration, curriculum developers, and staff developers to solicit feedback on technology related items and training that would help improve instruction and learning. The committee directed administration to place this item on the school board agenda for consideration.

Estimate of Remaining Funds in the 2008 Bond Issue – It was noted that the balance of funds in the 2008 bond issues is approximately \$6.9M after the completion of the CB East High School Project. After allowing funds for construction of the CB East stadium, there will likely be some remaining funds in the bond issue for other projects. The committee asked when the stadium bids results will be available? It was anticipated that the bid results would be available within the next several weeks.

Fixed Asset Appraisal Request For Proposal (RFP) – Administration noted that it has been approximately 10 years since a full appraisal has been conducted of district facilities and building contents. Administration was in the process of developing a Request for Proposals (RFP) for appraisal services and would review the proposal results with the committee within the next two months.

Other Items – The committee discussed school board training and taking advantage of the opportunities of the National School Board Association conference. Most school board members have not been to any training sessions or workshops. It has been several years since board members have attended a conference. The committee asked that this item be placed on the Board agenda for discussion.

It was also noted that the district was in the process of developing bid specifications for school bus replacements.

ADJOURNMENT

The meeting adjourned at 7:35 p.m.

Minutes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee

CENTRAL BUCKS SCHOOL DISTRICT
Human Resources Committee Minutes

January 8, 2014

The Human Resources Committee meeting was called to order at 6:00 PM by James Duffy.

Committee Members Present

James Duffy, Chairperson

Committee Members Absent

Stephen Corr, Member

Geryl McMullin, Member

Jerel Wohl, Member

Other Board Members and Administrators Present

Joe Jagelka

Tyler Tomlinson

Kathleen Walsh, HR Manager

David Weitzel, District Superintendent

Gilbert Martini, HR Director/Admin. Liason

Public Comment

No members of the public were present for public comment.

1. Approval of November 13, 2013 Human Resource Committee Minutes
2. Information/Discussion/Action Items
 - Group Health Insurance Benefit Changes – The committee discussed the impact of the following transportation contract language. “Ten (10) month employees shall be permitted to enroll in the HMO by paying twenty percent (20%) of the HMO rate effective 9/1/13. Beginning 1/1/14, drivers will pay twenty (20%) of the HMO premium rate for single coverage and the District will pay 80% of the premium rate for single coverage. If a driver wants dependent coverage, the driver will pay the full cost of the dependent coverage.” As a result of this change the district will save \$264,000 per year.
 - Worker’s Compensation Cost Summary - The committee received a summary of workers compensation claims/costs by employee group, savings as result of participation in safety initiatives and an explanation of how the district workers compensation program is funded.
 - Bucks Montgomery Health Care Trust – The Committee received an update on district membership in the Trust. Many school districts have now begun contract negotiations with labor groups. Upon the ratification of a new collective bargaining agreement school districts will be required to migrate into the Trust’s preferred medical plans. As of December 31, 2013, the Trust has a surplus of \$5.1M.
 - Executive Session - The committee adjourned to executive session to discuss personnel matters.
3. Adjournment – The meeting adjourned at 6:55 p.m. The next meeting will be scheduled as needed

Minutes submitted by Gilbert R. Martini, Jr., Human Resources Director and
Administrative Liaison to the Human Resource Committee

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Minutes
January 15, 2014

Committee Members Present

Jim Duffy, Member
Tyler Tomlinson, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Jerel Wohl Dr. Dave Weitzel
Paul Faulkner Dave Matyas
Sue Vincent Ken Rodemer

The meeting was called to order at 6:00 PM by Dr. David Weitzel

PUBLIC COMMENT

APPROVAL OF MINUTES

The November 20, 2013 Operations Committee minutes were accepted as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy and Ken Rodemer gave an update on the status of the CB East Stadium. The Township review comments were received and addressed in a resubmittal to the Township on 1/8/2014. Architect and site engineer are completing construction drawings. The project will be advertised in February and bids will be received in March.

Scott Kennedy and Ken Rodemer presented a comprehensive list of proposed capital projects for the next ten years. The proposed projects were broken down years 2015-2020 and 2020-2025. Bid results for the following projects will be presented to for award over the next few months: Unami Renovations, CBE Stadium, Holicong renovations, and new roofs. Also, over the next few months, results will be available for paving/sidewalk repairs, CB West PA System, replacement vehicles/equipment, Linden BS stage, Tohickon chiller, ADA access to bleachers at War Memorial field, etc.

Scott Kennedy reviewed the proposal from Cingular Wireless to place a cell tower at the Operations Center. Jeff Garton has reviewed the proposal and has offered comments for Cingular Wireless to review. Some issues include the annual income, approvals from the Township, contract language, etc.

Scott Kennedy presented a facility use fee waiver request from Doylestown Township. The Township is requesting to use Kutz ES for a Saturday program in the cafeteria and would like the fees waived. The Township has waived fees for Kutz students several times over the past year.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m. Minutes submitted by Scott Kennedy, Director of Operations and Administrative Liaison



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, February 18, 2014 at 7:08 PM, at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Elizabeth McCourt's Emotional Support class in the Pearl Buck Elementary School, Neshaminy School District.

ROLL CALL ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Patricia Sexton, Vice President (Council Rock)
Mr. John D'Angelo (Bristol Borough)
Mrs. Helen Cini (Bristol Township) Telephone
Mr. Stephen Corr (Central Bucks)
Mrs. Wanda Kartal (Morrisville)
Mrs. Ada Miller (Pennridge)
Mr. Christopher Cridge (Pennsbury)
Mrs. Fern Strunk (Quakertown)

ABSENT: Members

Mrs. Pamela Strange (Bensalem Township)
Mrs. Susan Cummings (Neshaminy)
Mrs. Sandra Weisbrot (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)

OFFICERS:

Executive Director

Deputy Executive Director

Treasurer

Secretary

Dr. Barry J. Galasso

Dr. Michael Masko

Mrs. Paula Harland

Mrs. Elizabeth Bittenmaster

PRESENTATION -Dr. Eddie Frasca-Stuart provided a presentation on Student Learning Opportunities; Mr. Ron Rolon provided a presentation on Prevention Programs, and Mrs. Marguerite Vasconcellos provided a presentation on the Executive Function program.

PROGRAMS & SERVICES MINI REPORT - Dr. Masko provided the mini report on Prevention Programs.

SPECIAL EDUCATION MINI REPORT - Ms. Paul provided the mini report on the Executive Function program.

GOOD NEWS REPORT - Dr. Galasso discussed the various items of good news.

PUBLIC PARTICIPATION - Mrs. Beth Teitelman, an IU Behavior Analyst, thanked the Board for their support for all the work that the IU does for the students in Bucks County.

Upon a motion by Mrs. Helen Cini, seconded by Mr. Christopher Cridge, and passed by unanimous voice vote by eight (8) Board Members, the Board approved item 1:

Approved the Agenda Items 1-32 from the January 21, 2014 BCIU Board of School Directors Meeting.

Upon a motion by Mr. Christopher Cridge, seconded by Mr. Stephen Corr, and passed by unanimous roll call vote by eight (8) Board Members, the Board approved item 2:

Approved the Appointment of Mrs. Wanda Kartal, Morrisville (2015) to fulfill the unexpired term previously held by Mr. John DeWilde on the Bucks County Intermediate Unit #22 Board of School Directors.

Roll Call Vote:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mr. John D'Angelo	Y
Mrs. Patricia Sexton, VP	Y	Mrs. Ada Miller	Y
Mr. Christopher Cridge	Y	Mrs. Helen Cini	Y
Mr. Stephen Corr	Y	Mrs. Fern Strunk	Y

Upon a motion by Mrs. Patricia Sexton, seconded by Mr. Stephen Corr, and passed by unanimous voice vote by nine (9) Board Members, the Board approved items 3-23:

APPROVAL OF MINUTES

Approved the minutes from the January 21, 2014 Board Meeting. (Refer to Minutes in February 18, 2014 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2013 through January 31, 2014. (Refer to Report in February 18, 2014 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of January 2014. (Refer to Report in February 18, 2014 Board Agenda).

APPROVAL OF BUDGET

Approved the following 2013-2014 Budget: 2014 School Improvement Support for Priority Schools in the amount of \$824,150. (Refer to Budget Summary in February 18, 2014 Board Agenda)

APPROVAL OF BUDGET REVISION

Approved the following Budget Revision: 2013-2014 Homeless Children's Initiative Grant Regional Activities-Region 8 in the amount of \$366,268. (Refer to Budget Summary in February 18, 2014 Board Agenda).

APPROVAL OF GENERAL FUND AND SPECIAL REVENUE FUND TRANSFERS

Approved the General Fund and Special Revenue Fund Transfers for January 2014 in the amount of \$234,040. (Refer to Report in February 18, 2014 Board Agenda)

APPROVAL OF 2012-2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT, SINGLE AUDIT REPORT, COMMITMENT OF FUND BALANCE AND YEAR END BUDGET TRANSFERS

Approved the 2012-2013 Comprehensive Annual Financial Report, Single Audit Report, Commitment of Fund Balance and Year End Budget Transfers for the fiscal year ended June 30, 2013. (Refer to Reports in February 18, 2014 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Centennial School District for Principal Consulting Services for the period of January 28, 2014 to May 31, 2014 at a rate of \$500 per Principal Consultant per day. (Refer to Agreement in February 18, 2014 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Pottsgrove School District for Quality Review of Gifted Program Services for the period from January 29, 2014 through June 30, 2014 for a fee of \$12,800. (Refer to Agreement in February 18, 2014 Board Agenda).

APPROVAL OF EARLY CHILDHOOD PRIVATE PROVIDER ADDITIONAL SERVICES

Approved the 2013-2014 Early Childhood Private Provider Additional Services for the period from July 1, 2013 through June 30, 2014 in the amount of \$191,009.26.

Additional Services:

Abington Speech (Speech Therapy)	\$38,000.00
Children's Developmental Program (Tuition)	20,634.26
Doylestown Hosp/Children's Village (PCA)	7,375.00
Easter Seals (PCA)	35,000.00
Easter Seals (Occupational Therapy)	10,000.00
Easter Seals (Physical Therapy)	10,000.00
Easter Seals (Special Instruction)	5,000.00
Easter Seals (Speech Therapy)	5,000.00
Garnet Early Intervention (ABA/PCA Svcs)	30,000.00
Ken-Crest Services (Tuition)	20,000.00
St. Paul's Preschool (PCA)	3,000.00
William Penn Center (Speech Therapy)	5,000.00
William Penn Center (Special Instruction)	2,000.00
Total:	<u>\$191,009.26</u>

APPROVAL OF AGREEMENT

Approved the Agreement with Better Leading and Learning Consultants, LLC for consulting services for the period of February 18, 2014 to June 30, 2015 in an amount not to exceed \$15,000.

APPROVAL OF AGREEMENT

Approved the Early Complaint Resolution Agreement for action taken on January 2, 2014.

APPROVAL TO ASSIST IN SUPERINTENDENT SEARCH

Approved to provide assistance to the Morrisville Superintendent Search Committee for the period of February 2014 until June 30, 2014, or until assistance is no longer requested for an approximate reimbursement amount of \$1,000 for expenses.

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following contracts and purchases for the month of February 2014:

Vendor	Description	Budget	Amount
<u>Contracts</u>			
ARAMARK	Customer Agreement to Provide Coffee Services and Equipment for a Term of Eighteen (18) Months. Actual Costs to be Charged Back to Programs Utilizing the Service	Facilities Services	\$3,930.00
Katherine K. Dahlsgaard	Presenter Fee "All Kinds of Anxiety"	IDEA	500.00

Workshop on March 6, 2014			
Julie Eastburn	Presenter Fee "Best Instructional Practices for Teaching CCSS in Math on January 23, 2014	Federal Programs	375.00
Heinemann	Keynote Presenter Fee for Georgia Heard, Topic TBD on March 29, 2014	Federal Programs	4,000.00
Lori Lennon	Presenter Fee Title 1 Parent Workshop on March 27, 2014	Non Public Programs	200.00
Worth & Company, Inc.	Preventive Maintenance Contract on HVAC System at Quakertown Center Classroom as Required by Lease from April 1, 2014 through March 31, 2015	Special Education	927.00
Strategic Account Services, LLC	Maintenance Agreement on Computer/ Server Room Cooling System from February 25, 2014 through February 25, 2015	Technology Services	5,793.00
Angela Watters	Presenter Fee "Introduction : Common Core" November 5, 3013 at Souderton High School	Programs & Services	450.00
Angela Watters	Presenter Fee "Curriculum of Talk" January 17, 2014 at St. Mark's School	Federal Programs	475.00
		Sub-Total	<u>\$16,650.00</u>
Vendor	Description	Budget	Amount
<u>Purchases</u>			
Voyager Expanded Learning, Inc.	Twenty (20) License Renewals @ \$84.94/License for "Reading A -Z"	Non Public Programs	\$1,699.00
		Sub-Total:	<u>\$1,699.00</u>
		Grand Total:	\$18,349.00

APPROVAL OF INSURANCE POLICY RENEWAL

Approved to Renew the Intermediate Unit's Group Long Term Disability Insurance Policy with National Insurance Services of Wisconsin, Inc. for the period of March 1, 2014 through February 28, 2015 for an approximate annual premium of \$120,000. (Refer to Renewal Letter in February 18, 2014 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Agreements with Academic Recovery Liaisons to provide consulting services for the period from February 19, 2014 to September 30, 2014 for an amount not to exceed \$416,000. (Refer to Agreements in February 18, 2014 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Lead Academic Recovery Liaison to provide consulting services for the period of February 19, 2014 to September 30, 2014 for an amount not to exceed \$60,000. (Refer to Agreement in February 18, 2014 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement for a feasibility study and pre-design phase services as proposed by D'Huy Engineering, Inc. for restroom renovations at the IU Central Office during the period of Spring/Summer 2014 for an amount of \$6,000. (Refer to Agreement in February 18, 2014 Board Agenda).

APPROVAL OF FIRST READING OF BOARD POLICY

Approved the First Reading of Board Policy #1340.1 - Use of Teleconferencing. (Refer to Policy in February 18, 2014 Board Agenda).

APPROVAL OF SECOND AND FINAL READING OF BOARD POLICY

Approved the Second and Final Reading of Board Policy #004.1 Ethics Act and Conflicts of Interest. (Refer to Policy in February 18, 2014 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (a through g) for February 2014 (Refer to attached report dated February 18, 2014).

INFORMATION ITEMS -- Jack Brady provided a legislative report.

OLD BUSINESS -- None

NEW BUSINESS -- None

PUBLIC PARTICIPATION None

Upon a motion by Mr. Stephen Corr, seconded by Mr. Christopher Cridge, and passed by unanimous voice vote of nine (9) Board Members, the Board adjourn the meeting.

ADJOURNMENT

The meeting adjourned at 8:33 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of School Directors is: Tuesday, March 18, 2014 at 7:00 PM at the Bucks County Intermediate Unit #22 Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Elizabeth Bittenmaster

Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

Official

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
February 10, 2014

- I. The regular meeting of the MBIT Executive Council was convened on Monday, February 10, 2014, at 5:32 p.m. by Dr. Bill Foster, Vice Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Mr. Mark Byelich, Council Rock S.D.
Mr. Daniel DuPont, New Hope Solebury S. D. (Alternate)
Dr. Bill Foster, Council Rock S.D.
Mr. John Gamble, Central Bucks S.D.
Mrs. Betty Huf, Centennial S.D.
Mr. Joseph Jagelka, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D.
Mrs. Jane Schrader Lynch, Centennial S.D.
Mr. R. Tyler Tomlinson, Central Bucks S.D. (Alternate)

Absent

Mrs. Susan Atkinson, New Hope Solebury S.D.
Mrs. Kelly Unger, Central Bucks S.D.

Others in Attendance:

Mr. Mark Klein, MBIT Superintendent of Record, Council Rock S.D.
Mrs. Denise Dohoney, Assistant Director
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loracono, Director of Facility Operations
Mrs. Stacy Pakula, Career and Technical Education Supervisor
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Ms. Kati Driban, Centennial School District School Board Director and Mr. Mark B. Miller, (Alternate MBIT Executive Council Member) Centennial School District School Board Director/ Chair of PSBA Career and Technical Education State Task Force.
- III. Mr. Garton explained that based on School Code, there must be a majority vote to elect a Chairperson.
- IV. Dr. Foster invited nominations for the Executive Council Chairperson from the floor.

Mrs. Schrader Lynch moved, Mr. Gamble seconded to nominate Mrs. Huf as Chairperson.

Mr. Jagelka moved, Mr. Gamble seconded to nominate Mr. Kleinschmidt as Chairperson.

Dr. Foster invited other nominations from the floor. Hearing none, Mrs. Schrader Lynch moved, Mr. Gamble seconded, passed unanimously, to close nominations.

Mrs. Huf shared her experience and some of the goals she would like to accomplish as Chairperson. Mr. Kleinschmidt said he would appreciate having the opportunity to serve as Chairperson and also serve in essence as the Ombudsman for MBIT.

The results of a roll call vote to elect a Chairperson of the Executive Council for 2014 were: Mrs. Huf 4 votes and Mr. Kleinschmidt 5 votes. Mr. Kleinschmidt was elected Chairperson of the Executive Council for 2014.

Mr. Kleinschmidt assumed the chair and said it is indeed an honor and he looks forward to working with everyone.

- V. Ms. Driban thanked Mr. Vining for the awesome budget process again. She said he works so hard to always bring us in at or below Act I. She also thanked all of Administration for backing the process and helping Mr. Vining work through it. She thanked the staff for their efforts to really tighten their budgets and only ask for the things they really need for the students to succeed. Ms. Driban added that she hopes Administration will pass on that they do appreciate what the staff does to help the budget process and bring us in at Act I.

Ms. Driban noted that there is a vote on a transformer replacement project and while she was here as Chair of Finance, they heard quite a bit about these transformers and some of the issues that can arise if they're not fixed before they go down. She said she sincerely hopes that the Executive Council that is presently seated will allow this project to go through for the good of the building and the students.

Ms. Driban concluded that she was very happy to see in the publicity report that there were more tweets for the blood drive than there were for school closing and she was very proud of the students for that.

- VI. Mr. Kleinschmidt noted that despite the challenging weather forecasts this winter, our Middle Bucks students have been busy. The SkillsUSA District 2 Competition, hosted by Central Montco Technical High School, was held on January 29th. Middle Bucks had 55 competitors participate who earned a total of 37 medals; 18 gold medals, 11 silver medals and 8 bronze medals. Our gold medal winners will now represent District 2 at the Pennsylvania SkillsUSA State Competition on April 9th through the 11th at the Hershey Lodge and Conference Center.

Students from Culinary Arts and Public Safety along with some of our staff members will participate in the Grand Re-opening event at Central Bucks East. Our culinary students will provide refreshment for the event and our public safety students and staff members will share the interesting things happening at Middle Bucks.

Mr. Kleinschmidt concluded that on February 20th, Middle Bucks will induct nineteen new students into the National Technical Honor Society. The ceremony will be held at 4:00PM in the George Russ Conference Room.

- VII. Mrs. Huf commented that she thinks the success of all of our students is wonderful and it just proves how the programs here are working and it also speaks to our staff. It is good Public Relations for MBIT and she is proud of each and every one of them.

Mrs. Schrader Lynch noted that she is unable to attend the meetings in March and Mr. Miller will attend on her behalf. She also thanked Mrs. Huf for her years of service, that she knows will continue, and for her strong dedication to the students in all of the districts and especially to her district, Centennial.

Mr. Gamble welcomed Mr. Daniel Dupont of New Hope Solebury School District.

- VIII. Mrs. Huf moved, Mr. Gamble seconded, passed unanimously to approve the minutes of the January 13, 2014 meeting. Attachment 1 (pg. 1-1)

- IX. Routine Business:

A. Administrative Report

1. Mr. Vining reviewed the proposed 2014/2015 Budget. He discussed the unknowns, which include health insurance costs, retirement, insurance, utilities, state subsidies, and federal grants. The goal was to be at or under the Act 1 index of 2.1%. The estimated total expenditures are \$10,145,771, which is an increase of \$208,193, and a 2.1% increase over last school year. Assumptions include salaries, medical and prescription benefit costs, and PSERS pension costs. We lowered advertising, printing and supplies lines and utilities remained level with 2013/14. He reviewed components of the increase, discussed the General Fund receipts from member school districts and local, state and federal revenue. He also reviewed other budget details. The other budgets included the Capital Reserve Fund, Adult Education, Production Fund, Proprietary and Fiduciary Funds. The next step in the process will be to finalize the General Fund and Lease Rental Budget and other budgets at the March Executive Council meeting.

Discussion included the following:

Advertising was decreased by about \$7,000. Mr. Vining said he accomplished this by looking through history and what we had been spending. It was asked if we are adequately resourcing our advertising and Mr. Vining responded that he thinks we are. Some of the expenses are for meetings and we are doing more marketing through Tweets and using listserves etcetera.

It was asked if there have been any discussions with the districts about a zero increase. Mr. Vining said he has not had that discussion and if we got to zero right now, we would probably be hurting programs. The things that are driving the increase right now are not in our control. They are basically the state, the retirement and teachers contracts. It was asked what the contractual increase is on the teacher contracts and Mr. Vining said it is approximately .73% or \$62,000.

There was a question asking how the 3% increase for administrative staff was determined. Mr. Vining explained it is an arbitrary number and we'll be back in May or June with recommendations as to the salaries. He said at that time, the Council can make their decision about what they want to do in terms of supporting an increase. Other Council comments included that it is a place holder and doesn't mean the staff is getting 3%, the Council votes on what it is, but it is being budgeted for 3% and he could just have easily budgeted for 2%. It was asked what the 3% came out to if there was a dollar amount of \$62,000 for teachers. Mr. Vining responded that it came out to a net decrease of \$1,385. There was another question asking what the overall cost was of the Administrative Staff. Mr. Vining did not have that information at this meeting. It was asked if there was a minimum increase that the board voted on. Mr. Vining explained that the ACT 93 Agreement is silent to a percentage. Last year the increase was 2% for the rest of the staff. The 3% increase is figured in to create a place holder to allow flexibility. It was asked what it was budgeted for last year and Mr. Vining said it was budgeted for 2%.

Mr. Vining also explained that the Production Fund includes live work, student built house, Aspirations, Salon Extreme, student fees, summer school consortium and summer enrichment camp. The production fund is not a reserve, it is a working fund. He also explained it is a separate set of accounts used to account for the resources, incomes and expenditures and is separate from the General Fund.

It was asked if this is the highest amount we received for the student built house and what the profit was after expenses. Mr. Vining explained that there was only one bid this year, which was for \$82,500. The most we have ever received for the house is \$97,901. There were three people who bid that year and competed against each other. In the last six years, we earned about \$100,000 from the house. This year we are not going to have a profit; we are going to sell it for about what we paid for it. The mitigating factors are that the instructor passed away in September of last year and we had to pay a contractor to close the house before Hurricane Sandy.

There are 38 children enrolled in the Lil Bucks Partners in Learning Childcare Center.

Mr. Tomlinson exited the meeting at 6:10 PM.

- B. Mr. Gamble moved, Mrs. Huf seconded, passed unanimously to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1)
- C. Committee Reports
 - 1. Mr. Klein, Superintendent and Chairperson of the Professional Advisory Council said there was nothing to add to the minutes. Attachment 3 (pg. 3-1)

2. Mr. Jagelka, Chairperson Pro Tem of the Building, Security and Technology Committee had nothing to add to the report included in the packet. Attachment 4 (pg.4-1)
 3. The Program, Policy and Personnel Committee meeting scheduled on February 4, 2014 at 5:15 PM was cancelled. Attachment 5 (pg. 5-1)
 4. Dr. Foster, Chairperson Pro Tem of the Finance Committee stated Mr. Kleinschmidt, Dr. Foster, Mr. Vining and Mrs. Strouse attended the meeting. He explained there would be a vote on the transformer update. There were 6 bids received for the transformers ranging from \$70,000 to \$145,560. The low bid was \$70,000, and the bid we are proposing is \$82,900, which is for copper winding transformer. He said these transformers are from 1969 and Mr. Vining explained at the meeting that the engineers highly recommended copper because it doesn't expand and contract with repeated use. We are putting the coils in existing casings and the engineer's advice was to go copper. They also discussed the student built house and budgets. Attachment 6 (pg. 6-1)
 5. Mr. Kleinschmidt announced he will meet with Mrs. Strouse and send out information regarding the committee and chair assignments. He asked the members to let him know if there are any questions or preferences.
- D. Mrs. Huf moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the Cash Payments Report for January. Attachment 7 (pg. 7-1)
- B. Mrs. Huf moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the Treasurer's Report for December. Attachment 8 (pg. 8-1)
- X. Current Agenda Items
- A. Personnel Items
1. Mrs. Huf moved, Mrs. Schrader Lynch seconded, passed unanimously, to ratify the extension of employment of Louise Forliano as short-term substitute Main Office Administrative Assistant/Receptionist effective January 21, 2014 until the return of our staff member to full days, at an hourly rate of \$16.00, with statutory benefits only.
 2. Mrs. Huf moved, Mrs. Schrader Lynch seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Gregory Smith, Practical Environmental Landscaping Teacher, effective February 5, 2014.
 3. Mrs. Huf moved, Mrs. Schrader Lynch seconded, passed unanimously, to approve the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Robin Ackerman, Instructional Assistant, effective February 21, 2014.

4. Mrs. Huf moved, Mrs. Schrader Lynch seconded, passed unanimously, to ratify employment of the additional spring 2014 Adult Evening School staff. Attachment 9 (pg. 9-1)

B. Other Matters for Consideration

1. Mrs. Huf moved, Mr. Jagelka seconded, passed unanimously, to approve the additional field trips for the 2013/14 school year. Attachment 10 (pg. 10-1)
2. Mrs. Huf moved, Mr. Jagelka seconded, passed unanimously, to receive and file the ISO 9001:2008 Surveillance Audit. Attachment 11 (pg. 11-1)
3. Mrs. Huf moved, Mr. Jagelka seconded, passed unanimously, to accept the proposal from Carr & Duff, Inc. for the Transformer Replacement Project - Phase 1 and to award contract value of \$82,900 for the work as specified in the bid documents. The administration is recommending Alternative B - Option for Copper Winding. Project is to be paid for from the Capital Reserve Fund. Attachment 12 (pg. 12-1)
4. Mrs. Huf moved, Mr. Jagelka seconded, passed unanimously, to approve house bid of Anne Ruff, in the amount of \$82,500.00 and sell the 2011-2014 student-built house as per sales agreement specifications. Attachment 13 (pg. 13-1)
5. Mrs. Huf moved, Mr. Jagelka seconded, passed unanimously, to approve a three year License Agreement, effective March 1, 2014 through March 31, 2017, between Central Bucks School District and Middle Bucks Institute of Technology to authorize Central Bucks School District to park thirty (30) school busses in the rear parking lot of MBIT. In return for the service, Central Bucks agrees to maintain the parking area and security fencing and provide snow removal. Attachment 14 (pg. 14-1)
6. Mrs. Huf moved, Mr. Jagelka seconded, passed unanimously, to approve the Amendment No. 1 to the Bucks and Montgomery County Schools Health Care Consortium Trust Agreement to permit community colleges to participate in the Consortium. Attachment 15 (pg. 15-1)
7. Mrs. Huf moved, Mr. Jagelka seconded, passed unanimously, authorizing the administration to pursue federal, state and local funds consistent with the MBIT approved Strategic Plan.

- XI. Mrs. Huf moved, Mr. Gamble seconded, passed unanimously, to adjourn the February 10, 2014 meeting of the MBIT Executive Council at 6:15 PM.

Respectfully submitted,

Roberta Jackiewicz
Assistant Secretary



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

**CENTRAL BUCKS BOARD OF SCHOOL DIRECTORS
RESOLUTION IN SUPPORT OF HB 1424
HOLOCAUST, GENOCIDE AND
HUMAN RIGHTS VIOLATION INSTRUCTION**

WHEREAS, issues of Genocide and Human Rights Violations are a continuing part of world events;

AND, WHEREAS, the Central Bucks School District instructs our students on the Holocaust, Genocide, and Human Rights Violations through Social Studies and Language Arts courses grades seven through twelve;

AND, WHEREAS, each Central Bucks school promotes a culture of understanding, tolerance, and respect of all peoples and responds to the needs of those less fortunate near and far;

NOW, THEREFORE, the Central Bucks Board of School Directors adopts this RESOLUTION in support of House Bill 1424 to require instruction in Pennsylvania Schools on the Holocaust, Genocide and Human Rights Violations within a course of study in Social Studies and Language Arts. Upon adoption, the Board directs the Superintendent to send this Resolution to all local state legislators and to the Pennsylvania School Boards Association.

Adopted this 25th day of March, 2014

By 
Paul B. Faulkner, President